**World Class Gymnastics and Cheerleading**

The following is the withdrawal policy as stated in our registration form:

**Withdrawal:**  Upon placement, your child's name will be carried over automatically to the following month's roll.  Should you choose to withdraw your child from our program, a ***30 day written notice is required***.  If notice is not received, you will continue to be responsible for the class fees.

**Parent Name:**  **Child's Name:**

**Class Day: Class Time:**

**Withdrawal information:**  Date of withdrawal notice (Today's date):

**Reason for withdrawal:**

\*\*All make-up classes must be completed prior to the date of the last class (30 days from the date this from is received via email to World Class). No make-up classes will be scheduled after that time.  **No exceptions**

\*This withdrawal notice will be considered **null and void** if payments are not received and account shows a balance due.  Outstanding balance includes monthly payment, return check fees, credit card NSF fees, late fees, and any other accrued fees and/or charges.

We understand that often parents do not wish to pay for lessons after they decide to withdraw. Our policy, however, does help us to maintain the quality of our services for our customers. It allows us to anticipate our training needs and bring down overhead.

We do not haggle with our  customers over the required 30 day notice. However, if you do not choose to give us notice, the applicable fees will simply remain on your account.

We hope you have enjoyed your experience with us at World Class Gymnastics and Cheerleading and please come back soon.

I understand that upon receipt of my withdrawal email/form World Class Gymnastics will draft my final payment \_\_\_\_\_\_\_\_\_\_\_\_(parents initials)

**Parent Signature/Date:**

**Employee  Signature/Date:**

***Below for World Class Gymnastics Office use only:***

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**World Class Gymnastics confirms** that this account is charged on every \_\_\_\_\_ date of the current month.

The date of the withdrawal notice is \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_.

The date of the last class will be \_\_\_\_\_\_\_\_\_\_\_\_\_\_.